

**MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 8<sup>TH</sup> JUNE, 2021**

Present: Councillors Mrs S Forster (Chair) and Mrs J A Bell, Mrs G Bleasdale, Mrs K Brace, Mrs H Cahill, Mrs R Charlton-Lainé, Mrs L Kennedy, Mrs S Lingard, R Lowery, J MacVeigh, Miss S Morrison, J Purvis, K Routledge, C J Thompson, S Wayman, R Whitehead.

Apologies: Councillors R Arthur, Mrs G M Fuller, D Harding, K Shaw.

Officers: P Fletcher (Deputy Town Clerk), Mrs J Knight (Finance Officer), C Halliday (Minute Taker).

*Prior to commencement of the meeting the Chair advised members of this Committee and members of the public that in line with the amendment to 'the public bodies (admission to meetings) act 1960', which came into force in August 2014, parts of this meeting may be recorded by photographic, video and audio means.*

**F50/21      DISCLOSURE OF INTERESTS**

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct. Such interests must be submitted to the Town Clerk prior to the meeting.

**F51/21      APPOINTMENT OF CHAIR OF FINANCE AND GENERAL PURPOSES COMMITTEE FOR THE ENSUING YEAR**

There were two nominations received for Chair of the Finance and General Purposes Committee, Councillors Mrs S Forster and R Arthur. This then went to a vote:

Councillor Mrs S Forster – 12 votes  
Councillor R Arthur – 4 votes

RECOMMENDED that Councillor Mrs S Forster be elected as the Chair of Finance and General Purposes Committee for the ensuing year.

(Councillor Mrs S Forster in the Chair)

**F52/21      APPOINTMENT OF VICE-CHAIR OF FINANCE AND GENERAL PURPOSES COMMITTEE FOR THE ENSUING YEAR**

There were two nominations received for Vice-Chair of the Finance and General Purposes Committee, Councillors J MacVeigh and Mrs S Lingard. This then went to a vote:

Councillor J MacVeigh – 12 votes  
Councillor Mrs S Lingard – 4 votes

RECOMMENDED that Councillor J MacVeigh be elected as the Vice-Chair of Finance and General Purposes Committee for the ensuing year.

**F53/21**      **MINUTES OF THE LAST MEETING HELD ON 27<sup>TH</sup> APRIL 2021**

RECOMMENDED that the minutes of the last meeting were agreed at the last Full Council meeting held on 4<sup>th</sup> May, 2021 and were signed by the Chairman as a true record.

**F54/21**      **PAYSHEET NUMBER 1 – APRIL 2021**

RECOMMENDED that:

- (i) Paysheet 1-April 21 the expenditure being £96,379.53 was noted and Members endorsed the action taken.
- (ii) Members note the income received into the Councils bank account.

**F55/21**      **PAYSHEET NUMBER 2 – MAY 2021**

RECOMMENDED that:

- (i) Paysheet 2-May 21 the expenditure being £163,079.65 was noted and Members endorsed the action taken.
- (ii) Members note the income received into the Councils bank account.
- (iii) Members note the information provided regarding the bank balances held by the Council at the month end.

**F56/21**      **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020/2021**

**a) Annual Internal Audit Report (Page 3 of 6)**

The Annual Internal Audit Report signed by the Council's Internal Auditor was provided to Members.

RECOMMENDED that Members note the information provided.

**b) Section 1 – Annual Governance Statement (Page 4 of 6)**

Section 1 for the Annual Governance Statement was provided to Members.

RECOMMENDED that Members approve Section 1 of AGAR and the document be signed by the Chair and Clerk.

**c) Section 2 – Accounting Statements (Page 5 of 6)**

The Accounting Statements which have been completed and signed by the Finance Officer was provided to Members.

RECOMMENDED that Members approve Section 2 of AGAR and the document be signed by the Chair.

**F57/21      SEAHAM TOWN COUNCIL FINANCIAL STATEMENTS**

A copy of the statements detailing further information in relation to the 2020/2021 Financial Year is available for viewing on the Town Council website.

RECOMMENDED that Members note the information provided.

**F58/21      PURCHASE OF A TRIPLE MOWER**

Quotes were provided in relation to the purchase of a Triple Mower. As part of the purchase a profi-hopper is to be used as part exchange.

RECOMMENDED that the purchase be approved and the Lloyds Ltd quote be accepted.

**F59/21      Fencing – Deneside Allotments**

Quotes were provided in relation to the purchase of fencing for Deneside Allotments.

A Member queried which organisation is paying for the fencing. It was advised the Town Council are purchasing the fencing.

RECOMMENDED that the purchase be approved and the Rennyco Ltd quote be accepted.

**F60/21      VALENTES OF SEAHAM ICE CREAM TRIKES**

The Council received a request from Valentès of Seaham to site their Ice Cream Trike at Deneside Park. It was recommended the Council provide a two month trial period and review the business arrangement at the end of the trial period.

RECOMMENDED that permission be granted for a two month trial period for the siting of the Ice Cream Trike in Deneside Park.

**F61/21      PRESS OPPORTUNITIES**

RECOMMENDED that Valentès trail period be published.

The meeting was then closed by the Chair.