

**MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 17<sup>TH</sup> NOVEMBER, 2020**

Present: Councillors Miss L Willis (Chair) and, R Arthur, E Bell, Mrs J A Bell, Mrs K Brace, S P Colborn, S Cudlip, Mrs S Forster, Ms R M Gratton, G N Hepworth, Mrs L Kennedy, D McKenna, K Shaw, T Shepherd, B Taylor.

Apologies: Mrs G Bleasdale

Officers: Paul Fletcher (Deputy Town Clerk)  
Mrs J Knight (Finance Officer),  
Miss A Rountree (Minute Taker).

*Prior to commencement of the meeting the Chair advised members of this Committee and members of the public that in line with the amendment to 'the public bodies (admission to meetings) act 1960', which came into force in August, 2014, parts of this meeting may be recorded by photographic, video and audio means.*

**F140/20      DISCLOSURE OF INTERESTS**

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct. Such interests must be submitted to the Town Clerk prior to the meeting.

**F141/20      ACCEPTANCE OF AMENDMENT**

RECOMMENDED that Members accept the amendment to the standing orders to incorporate the new regulations from the Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) Regulations 2020, to conduct virtual Council meetings.

**F142/20      PAYSHEET NUMBER 7 – OCTOBER 2020**

RECOMMENDED that Paysheet 7-October 20 was noted and members endorsed the action taken.

**F143/20      APPLICATIONS FOR GRANTS**

**a) Seaham Park Cricket Club**

Members discussed a grant application received from the Seaham Park Cricket Club of £2700.00 towards the cost of providing new kits for the Junior teams as per ECB regulations. The Finance Officer noted that the maximum grant amount the Council allows is £1000 per applicant. Members agreed that a grant of £1000 be paid to Seaham Park Cricket Club.

RECOMMENDED that a grant of £1000.00 be awarded to Seaham Park Cricket Club towards the cost of purchasing new kits for the Junior teams as per ECB regulations.

**b) Seaham Coast FC and Oddfellows Arms**

Members discussed the grant application received from Seaham Coast FC and Oddfellows Arms for £900.80 towards the cost of equipment and winter clothing.

RECOMMENDED that a grant of £900.80 be awarded to Seaham Coast FC and Oddfellows Arms towards the cost of equipment and winter clothing.

**c) CreativePop CIC**

Members discussed the grant application received from CreativePop CIC for £2500.00 towards the cost of the Seaham Christmas Lantern Project which had been discussed at a previous meeting. Members agreed a £1000 donation from the grants budget and that the further £1500.00 should be funded from the Christmas events budget.

RECOMMENDED that a grant of £1000.00 be awarded to CreativePop CIC and also a further £1500.00 to be funded from the Christmas events budget.

**F144/20 AUDIT REPORTS**

**a) Internal Audit Report – Main Accounting – Full Assurance**

RECOMMENDED that Members accept the report.

**b) Internal Audit Report – Income Collection and Banking – Full Assurance**

RECOMMENDED that Members accept the report.

**F145/20 PRESS OPPORTUNITIES**

RECOMMENDED that there were no press opportunities arising from this meeting.

A Member requested that the Town Councils condolences are passed on to the family of a former Councillor whose wife has sadly passed away.

A Member requested that a letter and flowers be sent to a Councillor who is unwell at present.

A Councillor requested a copy of the recording of the Budget Sub-Committee meeting. The Deputy Town Clerk stated he would look into this as recordings are not usually shared prior to the minutes being ratified at a Full Council Meeting. Once clarification has been sought the Deputy Town Clerk will contact the Councillor directly.

The meeting was then closed by the Chair.