

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 1ST OCTOBER, 2019

Present: Councillors Miss L Willis (Chair)
Mrs B E Allen, R Arthur Mrs G Bleasdale,
Mrs K Brace, S P Colborn, Mrs S Forster,
Ms R M Gratton, G N Hepworth,
T Shepherd, B Taylor, R Whitehead.

Apologies: Councillors S Cudlip, D Cummings,
Mrs V Cummings, D McKenna, Mrs S Pratt.

Officers: Mrs D Rickaby (Town Clerk)
Mrs J Knight (Finance Officer)
Ms A Rountree (Minute Taker).

Prior to commencement of the meeting the Chair advised members of this Committee and members of the public that in line with the amendment to 'the public bodies (admission to meetings) act 1960', which came into force in August, 2014, parts of this meeting may be recorded by photographic, video and audio means.

F76/19 DISCLOSURE OF INTERESTS

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct. Such interests must be submitted to the Town Clerk prior to the meeting.

F77/19 MINUTES OF THE LAST MEETING HELD ON 10TH SEPTEMBER, 2019

RECOMMENDED the Minutes of this meeting, a copy of which had been previously printed and circulated to each Member, be approved and signed as a correct record by the Chairman.

F78/19 PAYSHEET NUMBER 6 – JULY 2019/20

a) Expenditure – September 2019

RECOMMENDED:

- (i) that all payments in Paysheet Number 6 – 2019/20 be approved, it being noted that the direct debits, Bacs, Online and Debit Card payments including Imprest expenditure amount to £178,118.79 being the total sum authorised under this Paysheet;
- (ii) that the BACS authorisation sheet be signed by three Members and the credit transfers be actioned immediately; and
- (iii) there were no transactions made this month from the Clerks Imprest Account.

b) **Income – September 2019**

RECOMMENDED the summary sheet showing the range of income received by the Council during the current month be accepted.

c) **Bank Balances – September 2019**

RECOMMENDED the report of the Finance Officer a copy of which was circulated, be approved.

F79/19 **QUARTERLY BUDGETARY REVIEW – QUARTER ENDED SEPTEMBER 2019**

RECOMMENDED that Members note the information.

F80/19 **APPLICATIONS FOR GRANTS**

Councillor R Arthur declared an interest and took no further part in the discussions.

a) **Josh Hastings**

Members discussed the grant application from Mr Josh Hastings who has qualified to fight for Team England in the World Kickboxing Championships in Niagara Falls, Canada. The project is self-funded and Members agreed to donate £500 towards the costs.

RECOMMENDED that at a £500 donation be awarded to Mr Hastings to take part in the World Kickboxing Championships in Canada.

F81/19 **AUDIT REPORTS**

a) **Report of Internal Auditor – Accounts Receivable Audit 2019/2020**

RECOMMENDED that Members accept the report giving a full assurance for the Accounts Receivable Audit.

b) **Report of the Internal Auditor – Members and Officers Allowances/Expenses Audit 2019/2020**

RECOMMENDED that Members accept the report giving a full assurance for the Members and Officers Allowances/Expenses Audit.

c) **Report of the Internal Auditor – Civic Expenses Audit 2019/2020**

RECOMMENDED that Members accept the report giving a full assurance for the Civic Expenses Audit.

F82/19 **SOLAR PANELS**

The Town Clerk updated Members regarding the solar panels which Members had previously requested to seek further information on. It was noted that solar panels would not be as cost effective for the Town Hall as previously thought. However, an option was given for Green Energy and it was agreed that the Town Clerk would look further into this option and report this back to the next available Parks & Events Committee meeting.

RECOMMENDED that the Town Clerk furnishes Members with more information regarding Green Energy and takes this back to the next available Parks & Events Committee meeting.

F83/19 **PRESS OPPORTUNITIES**

RECOMMENDED that there are no press opportunities from this meeting.