

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 30TH APRIL, 2019

Present: Councillors, S Cudlip (Chair) Mrs B E Allen, E Bell, Mrs J A Bell, Mrs G Bleasdale, Mrs K Brace, S P Colborn, D Cummings, Mrs V Cummings, Mrs S Forster, G N Hepworth, Mrs L Kennedy, D McKenna, Mrs S Pratt, K Shaw, B Taylor, R Whitehead, Miss L Willis.

Apologies: Councillors, R Arthur, Ms R M Gratton, T Shepherd.

Officers: Mrs D Rickaby (Town Clerk) P Fletcher (Deputy Town Clerk) Mrs J Knight (Finance Officer) Miss A Rountree (Minute Taker).

Prior to commencement of the meeting the Chair advised members of this Committee and members of the public that in line with the amendment to 'the public bodies (admission to meetings) act 1960', which came into force in August, 2014, parts of this meeting may be recorded by photographic, video and audio means.

F35/19 DISCLOSURE OF INTERESTS

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct. Such interests must be submitted to the Town Clerk prior to the meeting.

F36/19 MINUTES OF THE LAST MEETING HELD ON 9th APRIL, 2019

RECOMMENDED the Minutes of this meeting, a copy of which had been previously printed and circulated to each Member, be approved and signed as a correct record by the Chairman.

F37/19 PAYSHEET NUMBER 1 – MARCH 2019/20

a) Expenditure – April 2019

RECOMMENDED:

- (i) that all payments in Paysheet Number 1 – 2019/20 be approved, it being noted that the direct debits, Bacs, Online and Debit Card payments including Imprest expenditure amount to £76,640.51 being the total sum authorised under this Paysheet;

A Member queried when the photocopier contract was due for renewal. The Finance Officer stated the contract was due to end in June 2019.

- (ii) that the BACS authorisation sheet be signed by three Members and the credit transfers be actioned immediately; and
- (iii) there were no transactions made this month from the Clerks Imprest Account.

b) Income – April 2019

RECOMMENDED the summary sheet showing the range of income received by the Council during the current month be accepted.

c) Bank Balances – April 2019

RECOMMENDED the report of the Finance Officer a copy of which was circulated, be approved.

F38/19 APPLICATIONS FOR GRANTS

a) Seaham Park Cricket Club

Seaham Park Cricket Club requested a grant of £900 towards half the cost of skip hire for renovations they are intending to carry out which were discussed at a previous meeting.

RECOMMENDED that a grant of £900 be awarded to Seaham Park Cricket Club.

F39/19 FINANCIAL STATEMENTS

RECOMMENDED that Members note the information.

F40/19 ANNUAL INTERNAL AUDIT REPORT – (AGAR – Page 3 of 6)

RECOMMENDED that Members note a copy has been signed by the Internal Auditor.

F41/19 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018/19

a) Section 1 – Annual Governance Statement – (Page 4 of 6)

RECOMMENDED that section 1 of the AGAR is approved and signed by the Chair and Clerk.

b) Section 2 – Accounting Statements – (Page 5 of 6)

RECOMMENDED that section 2 of the AGAR is approved and signed by the Chair and Responsible Finance Officer.

F42/19 PRESS OPPORTUNITIES

RECOMMENDED that there are no press opportunities from this meeting.