

## **MINUTES OF THE COUNCIL MEETING HELD ON 14TH JUNE, 2016**

Present: The Mayor, Councillor Miss S Morrison (Presiding) and Councillors, E Bell, Mrs J A Bell, Mrs G Bleasdale, S Cudlip, Mrs S Forster, I Paul, K Shaw, C Snowball, R Whitehead, K Younger.

Apologies: Councillors B Allen, Mrs B E Allen, Mrs H J Cahill.

*Prior to commencement of the meeting the Chair advised members of this Committee and members of the public that in line with the amendment to 'the public bodies (admission to meetings) act 1960', which came into force in August, 2014, parts of this meeting may be recorded by photographic, video and audio means.*

### **1. DISCLOSURE OF INTERESTS**

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct.

### **2. OPEN SESSION**

In accordance with established policy the Council provided a fifteen minute opportunity for any members of the public to raise questions. During this period no issues were raised.

### **3. MINUTES OF THE ANNUAL MEETING OF SEAHAM TOWN COUNCIL HELD ON 13TH MAY, 2016**

RESOLVED the Minutes of this meeting, a copy of which had been previously printed and circulated to each Member, be approved, and they be signed as a correct record by the Mayor.

### **4. REPORTS OF SERVICE COMMITTEES**

RESOLVED that the reports of the following Committees, copies of which had been previously printed and circulated to each Member, be approved:

- a) Report of Arts and Information Committee held on 17th May, 2016;
- b) Report of Parks and Events Committee held on 17th May, 2016;
- c) Report of Clerk's Advisory Sub-Committee held on 24<sup>th</sup> May, 2016
- d) Report of Establishment Sub-Committee held on 24<sup>th</sup> May, 2016
- e) Report of Finance and General Purposes Committee held on 31st May, 2016;

- f) Report of Planning and Environmental Committee held on 31st May, 2016;
- g) Report of Twinning Committee held on 31st May, 2016;

**5. ANNUAL RETURN – FINANCIAL YEAR 2015/2016**

The Council was advised that under the Limited Assurance Audit Regime the Council's statutory accounts must be produced in the form of an Annual Return which must be approved prior to the end of the month of June following the financial year to which it relates. The Council considered a copy of the completed Annual Return which reflects the information contained in the Financial Statements for the financial year ended 31<sup>st</sup> March 2016 (Not subject to Audit). Sections 1 and 2 of the Annual Return which reflects the information contained in the Financial Statements were considered for official approval and signing.

RESOLVED:

- (i) That the Council formally approve Section 1, Accounting Statements for Seaham Town Council, of the Annual Return for the financial year ended 31<sup>st</sup> March, 2016.
- (ii) That the Council formally approve Section 2, Annual Governance Statement, of the Annual Return for the financial year ended 31<sup>st</sup> March, 2016.