

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 12TH FEBRUARY, 2019

Present: Councillors, S Cudlip (Chair) Mrs K Brace, Mrs S Forster, Ms R M Gratton, Mrs S Pratt, K Shaw, B Taylor, R Whitehead, Miss L Willis.

Apologies: Councillors Mrs B E Allen, and E Bell, Mrs J A Bell, D Cummings, Mrs V Cummings, G N Hepworth, Mrs L Kennedy, D McKenna

Officers: Mrs D Rickaby (Town Clerk) Mrs J Knight (Finance Officer) Ms A Rountree (Minute Taker).

Prior to commencement of the meeting the Chair advised members of this Committee and members of the public that in line with the amendment to 'the public bodies (admission to meetings) act 1960', which came into force in August, 2014, parts of this meeting may be recorded by photographic, video and audio means.

F10/19 DISCLOSURE OF INTERESTS

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct. Such interests must be submitted to the Town Clerk prior to the meeting.

F11/19 MINUTES OF THE LAST MEETING HELD ON 15th JANUARY, 2019

RECOMMENDED the Minutes of this meeting, a copy of which had been previously printed and circulated to each Member, be approved and signed as a correct record by the Chairman.

F12/19 PAYSHEET NUMBER 10 – JANUARY 2018/19

a) Expenditure – January 2019

RECOMMENDED:

- (i) that all payments in Paysheet Number 10 – 2018/19 be approved, it being noted that the direct debits, Bacs, Online and Debit Card payments including Imprest expenditure amount to £120,028.32 being the total sum authorised under this Paysheet;
- (ii) that the BACS authorisation sheet be signed by three Members and the credit transfers be actioned immediately; an
- (iii) that the Clerk's Imprest Account be reimbursed the sum of £305.36 for Civic Expenditure and authority be granted for this to be signed by the

Chairman and Responsible Financial Officer.

b) Income – January 2019

RECOMMENDED the summary sheet showing the range of income received by the Council during the current month be accepted.

c) Bank Balances – January 2019

RECOMMENDED the report of the Finance Officer a copy of which was circulated, be approved.

F13/09

AUDIT REPORTS

a) Internal Audit Report – Income Collection and Banking – Full Assurance

RECOMMENDED that Members accept the report.

b) Report of Internal Auditor – 3 Year and Annual Plan

RECOMMENDED that Members accept the report.

F14/09

APPLICATIONS FOR GRANTS

a) Stephen Hobday

A grant application was received from Mr Stephen Hobday requesting a donation towards his participation in the Gerlingen Solitude Run.

RECOMMENDED that a donation of £75.00 be granted for Mr Hobdays participation in the Gerlingen Solitude Run.

F15/19

FEES AND CHARGES

RECOMMENDED that the Fees and Charges Report detailing the level of fees and charges to be levied during the next financial year be approved.

F16/19

PRESS OPPORTUNITIES

RECOMMENDED that there are no press opportunities from this meeting.