

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 29TH MAY, 2018

Present: Councillors S Cudlip (Chair) and
Mrs B E Allen, E Bell, Mrs K Brace,
S P Colborn, Mrs S Forster,
Ms R M Gratton, G N Hepworth,
Mrs L Kennedy, D McKenna, K Shaw
T Shepherd, B Taylor, Miss L Willis.

Apologies: Councillors R Arthur, Mrs J A Bell,
Mrs G Bleasdale.

1. APPOINTMENT OF CHAIR OF FINANCE AND GENERAL PURPOSES COMMITTEE FOR THE ENSUING YEAR

RECOMMENDED that Councillor S Cudlip be appointed Chair of this Committee for the ensuing year.

(Councillor S Cudlip in the Chair)

Prior to commencement of the meeting the Chair advised members of this Committee and members of the public that in line with the amendment to 'the public bodies (admission to meetings) act 1960', which came into force in August, 2014, parts of this meeting may be recorded by photographic, video and audio means.

2. APPOINTMENT OF VICE-CHAIR OF FINANCE AND GENERAL PURPOSES COMMITTEE FOR THE ENSUING YEAR

RECOMMENDED that Councillor Mrs S Forster be appointed Vice-Chair of this Committee for the ensuing year.

3. DISCLOSURE OF INTERESTS

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct.

4. MINUTES OF THE LAST MEETING HELD ON 1ST MAY, 2018

RECOMMENDED the Minutes of this meeting, a copy of which had been previously printed and circulated to each Member, be approved and signed as a correct record by the Chairman.

5. PAYSHEET NUMBER 2 – APRIL 2018/19

a) Expenditure – May 2018

RECOMMENDED:

- (i) that all payments in Paysheet Number 2 – 2018/19 be approved, it being noted that the direct debits, Bacs, Online and Debit Card

payments including Imprest expenditure amount to £176,829.35 being the total sum authorised under this Paysheet;

- (ii) that the BACS authorisation sheet be signed by three Members and the credit transfers be actioned immediately; and
- (iii) that the Clerk's Imprest Account be reimbursed the sum of £1,934.48 for Civic Expenditure and authority be granted for this to be signed by the Chairman and Responsible Financial Officer.

b) Income – May 2018

RECOMMENDED the summary sheet showing the range of income received by the Council during the current month be accepted.

c) Bank Balances – May 2018

RECOMMENDED the report of the Finance Officer a copy of which was circulated, be approved.

6. APPLICATIONS FOR GRANTS

a) Community Soccer – Seaham Soccer 6's

RECOMMENDED that Members note the information.

b) Eastlea Community Centre

RECOMMENDED that a grant of £875 be paid to Eastlea Community Centre towards the cost of automated accessible doors to aid wheelchair users and people with mobility issues and for the Mayor to present a cheque on behalf of the Town Council.

7. FINANCIAL STATEMENTS

RECOMMENDED that Members note the information.

8. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2017/2018

RECOMMENDED that Members note the information from the Annual Governance and Accountability Return.

a) Annual Internal Audit Report – Page 3 of 6

RECOMMENDED that Members note the report has been signed by the Internal Auditor.

b) **Section 1 – Annual Governance Statement – Page 4 of 6**

RECOMMENDED that Members approve Section 1 of the AGAR and for the statement to be signed by the Chair and Clerk.

c) **Section 2 – Accounting Statements – Page 5 of 6**

RECOMMENDED that Members approve Section 2 of the AGAR and for the statement to be signed by the Chair.

9. **PRESS OPPORTUNITIES**

RECOMMENDED the Council note that the Mayor present a cheque to Eastlea Community Centre.