

Seaham Town Council



Seaham Town Hall, Stockton Road, Seaham, Co. Durham SR7 0HP
Tel: Wearside (0191) 581 8034

Town Clerk: Dianne Rickaby
Deputy Town Clerk: Paul Fletcher

DR/KM02

10th July, 2019

TO ALL MEMBERS OF THE COUNCIL

YOU ARE HEREBY SUMMONSED TO ATTEND A MEETING OF SEAHAM TOWN COUNCIL to be held in the Council Chamber at Seaham Town Hall, Stockton Road, Seaham on **TUESDAY, 16th JULY, 2019 commencing at 7.30 p.m.**

Dianne Rickaby
Town Clerk

A G E N D A

MEMBERS ARE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT

1. OPEN SESSION (7.30 P.M. – 7.45 P.M.)

In accordance with Council policy the first 15 minutes of the meeting are available to allow any members of the public present the opportunity to raise questions and address the Council. If no members of the public are present on the opening of the meeting the remaining business will commence immediately subject to no advanced notification of attendance or written questions/comments having been received. If a member of the public does attend the meeting late they will be heard at an opportune time within the meeting.

2. TO CONSIDER THE MINUTES OF THE SPECIAL PARKS AND EVENTS MEETING HELD ON 10TH MAY, 2019

- Town Clerk's Update
- To Approve the Minutes

(Pages 9867 - 9868)

3. **TO CONSIDER THE MINUTES OF THE ANNUAL MEETING OF SEAHAM TOWN COUNCIL HELD ON 10TH MAY, 2019**

- Town Clerk's Update
- To Approve the Minutes

(Pages 9869 - 9873)

4. **TO CONSIDER THE MINUTES OF THE MEETING OF SEAHAM TOWN COUNCIL HELD ON 18TH JUNE, 2019**

- Town Clerk's Update
- To Approve the Minutes

(Pages 9874 – 9878)

5. **TO CONSIDER THE MINUTES OF THE ARTS AND INFORMATION COMMITTEE HELD ON 25TH JUNE, 2019**

- Town Clerk's Update
- To Approve the Minutes

(Pages 9879 - 9881)

6. **TO CONSIDER THE MINUTES OF THE PARKS AND EVENTS COMMITTEE HELD ON 25TH JUNE, 2019**

- Town Clerk's Update
- To Approve the Minutes

(Pages 9882 - 9889)

7. **TO CONSIDER THE MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 2ND JULY, 2019**

- Town Clerk's Update
- To Approve the Minutes

(Pages 9890 - 9892)

8. **TO CONSIDER THE MINUTES OF THE PLANNING AND ENVIRONMENTAL COMMITTEE HELD ON 2ND JULY, 2019**

- Town Clerk's Update
- To Approve the Minutes

(Pages 9893 – 9895)

9. **TO CONSIDER THE MINUTES OF THE TWINNING COMMITTEE HELD ON 2ND JULY, 2019**

- Town Clerk's Update
- To Approve the Minutes

(Pages 9896 – 9897)

10. **GRANT APPLICATION – 1338 (SEAHAM) SQUADRON ATC**

Pursuant to the last Finance & General Purposes Committee meeting Officers were instructed to investigate whether the application from 1338 Squadron for a grant for signposting would include planning permission from Durham County Council. Following enquiries with Durham County Council it was noted that planning permission would be included within the cost of the signage which was £461.47. Attached at Appendix A is a copy of the grant application and a site plan for the signage.

DECISION REQUIRED Members further instructions are requested.

11. **LORD BYRONS WALK CEMETERY**

There is a growing maintenance issue with regards to ornaments and flowers etc. being left at the lawned cemetery at Lord Byrons Walk. The cemetery was designed not to have kerb stones or other things in front of the head stones and down the grave plot so that cutting the grass would not be difficult. 6 inches of flowers in front of the headstone would only be allowed and these removed within 10 days.

However more and more solar lights, flowers and ornaments and even bird feeders and beer cans are being left further down and around the grave making grass cutting and preventing damage of the lights, flowers and ornaments during maintenance operations impossible.

Members are ask to approve that the Council Officers take a subtle and tactful approach to enforcing the rules and regulations of the Cemetery by leaving notes and posters around the cemetery of what is allowed and what isn't and where necessary contact the plot owners asking for offending items to be removed and after 3 months where no removal has occurred the Council will remove them. Please see rules and regulations circulated separately.

DECISION REQUIRED Members to approve a subtle and tactful approach over 3 months to reduce the number of solar lights, flowers and ornaments by leaving Notes and posters, contacting the plot holders and after 3 months where no removal has occurred the Council will remove them.

12. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

DECISION REQUIRED In view of the confidential nature of the following commercially sensitive issue, the formal resolution be hereby passed to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960.

13. CONTRACT HIRE FOR REPLACEMENT VEHICLES

The two transit Crew Cab Tippers have come to the end of the current 5 year lease agreement and prices have been sought for 2 new vehicles. Officers have looked at different options such as purchasing second hand vehicles/new vehicles but due to risk of failure, cost effectiveness and the assurance of not losing working time with unreliable vehicles it is recommended that two new lease agreements are entered into. Budgetary provision has already been made for the lease of these two vehicles.

Attached at Appendix B are quotes from Commercial Vehicle Contracts who have produced a quote which is lower than the Town Council's current lease and Ford Lease. A third quote was requested from Evans Halshaw, however they did not provide a quotation in the timeframe requested despite numerous requests.

DECISION REQUIRED Members to approve entering into a new lease agreement for 2 Crew Cab Tippers with Commercial Vehicle Contracts.

Sent to: COUNCILLORS MRS B E ALLEN, R ARTHUR, E BELL, MRS J A BELL, MRS G BLEASDALE, MRS K BRACE, S P COLBORN, S CUDLIP, D CUMMINGS, MRS V CUMMINGS, MRS S FORSTER, MS R M GRATTON, G N HEPWORTH, MRS L KENNEDY, D MCKENNA, MRS S PRATT, K SHAW, T SHEPHERD, B TAYLOR, R WHITEHEAD, MISS L WILLIS

External Notice Board, Town Clerk, Deputy Town Clerk (Leisure and Amenities), Finance Officer, Senior Clerical Assistant, Administrative Assistant, Information & Technical Assistant, Internal Auditor, File